BIDDING DOCUMENT

for

THE PROCUREMENT OF

Chief Administrative Officer

Construction of Pitch Road at Ward No.5 (Aanandnagar Tol. Aadarsh Tol & Jyotishmati School to MadhuThapa House)

National Competitive Bidding (NCB)

Single-Stage: Single-Envelope Bidding Procedure

Lamahi Municipality

Lamahi, Dang

Issued on: 21st Ashwin 2083 (7th Oct-2026)

Issued to: All Eligible Bidders

Contract Identification No- 02-LAMAHI- NCB-2083/084

Invitation for Bids

Lamahi Municipality

Office of Municipal Executive

Lamahi Dang

Invitation for Bids No: 02-LAMAHI-NCB-2083/084

Date of publication: 21st Asoj 2083 (7th Oct-2026)

Chief Administrative Officer

1. ***Lamahi Municipality*** invites sealed bids (**Hard Copy**) from eligible bidders for the construction ***Construction of Pitch Road at Ward No.5 (Aanandnagar Tol. Aadarsh Tol & Jyotishmati School to MadhuThapa House)***[2] under National Competitive Bidding procedures. The estimated amount for the works is NRs. ***51,62,220.74*** (without VAT & Contingency but including PS).

2. Eligible Bidders may obtain further information and inspect the Bidding Documents at the office of ***Lamahi Municipality,Office of the Municipal Executive, Lamahi-Dang, e-mail : lamahinapa@gmail.com Tel: 9857837111***

3. A complete set of Bidding Documents may be purchased from the office ***Lamahi Municipality, Lamahi Dang*** by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, and upon payment of a non-refundable fee of NRs. ***3000.00*** till ***2083/07/09*** during office hours in the account as specified below.

   Name of the Bank: Rastriya Banjiya Bank
   Name of Office: Lamahi Municipality
   Office Code no. : 801055603
   Account no.: 4290100301010002
   Rajaswa (revenue) Shirshak no. : 14229

4. Pre-bid meeting shall be held at ***Lamahi Municipality Office*** at ***11:00am on 09th Kartik 2083.***

   (26th Oct2026)

5. Sealed bids must be submitted to the office ***Lamahi Municipality, Office of the Municipal Executive, Lamahi-Dang*** by hand/courier on or before ***12:00 noon*** on ***11th Kartik 2083 (28th Oct 2026).*** Bids received after this deadline will be rejected.

6. The bids will be opened in the presence of Bidders' representatives who choose to attend at ***1:00pm 11th Kartik 2083 (28th Oct2026)*** at the office of ***Lamahi Municipality, Office of the Municipal Executive, Lamahi-Dang.*** Bids must be valid for a period of ***90 day*** from the bid submission deadline and must be accompanied by a bid security amounting to a minimum of NRs. ***1,50,000***, which shall be valid for 30 days beyond the validity period of the bid.

7. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid and bid security shall remain the same as specified for the original last date of bid submission.

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[2] *A brief description of the type of work shall be provided including quantities of major works, location of the project and other information necessary to enable potential bidders to decide whether to respond to the invitation, a Bidding Document requires bidders to have specific experience and capabilities and therefore also be included in this paragraph.*

Lamahi Municipality

Office of The Municipal Executive

Lamahi,Dang

Lumbini Province, Nepal

Office of the Municipality Lamahi, Dang Lumbini Province, Nepal

Chief Administrative Officer

BILL OF QUANTITIES

Contract/Project Identification Number:- 02-LAMAHI-NCB-2083/084
Project Name :- Construction of Pitch Road at Ward No.5(Aanandnagar Tol. Aadarsh Tol & Jyotishmati School to MadhuThapa House)
Name of Work :- Road Upgrading & Construction Works.
Location:- Ward No. 05
Budget Heading:

F/Y:083/84

S.N.	Descriptions of Work	Unit	Quantity	Rate, Nrs.	Rate in words(Nepali Rupees)	Amount,Nrs
A	**General Works(Provisional sum)**					
1	Provide,Operate and maintain quality control laboratory including equipment, accessories and consumables for both field testing facilities and off-site test with manpower as per contract documents as per specification and instruction of engineer	PS	1.00	50,000.00	Fifty Thousand only	50,000.00
2	Insurance for loss of or damage to works, plant, material, equipment, property and personal injury or death and third party as per contract data including mobilization, demobilization expenses for manpower, equipment as per Specification and Instruction of Engineer.	PS	1.00	60,000.00	Sixty Thousand only	60,000.00
	Sub-Total					**110,000.00**
B	**Civil Construction Works**					
B.1	**Rigid pavement works**					

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F/Y:083/84

S.N.	Descriptions of Work	Unit	Quantity	Rate, Nrs.	Rate in words(Nepali Rupees)	Amount,Nrs
1	Earthwork in excavation of foundation of structure in ordinary soil including construction of shoring and bracing, removal of stumps and other deleterius matter and backfilling with approved material as drawings and technical specifications.@ Depth upto 3m (mechanical means)(DOR SS/SP 907)	Cum	8.8			
2	Providing and laying of hand pack Stone soling on prepared surface as per Drawing and Technical Specifications.(DOR SS/SP 1006 10.8).	Cum	4.4			
3	Providing and laying of PCC (Grade M 10) in foundation complete as per Drawing and Technical Specifications(DOR SS/SP 2000).	Cum	2.2			
4	Providing and laying of PCC (Grade M 20) in Sub Structure complete as per Drawing and Technical Specifications. (Height upto 5 m)(DOR SS/SP 2000)	Cum	7.7			
5	Providing and laying, fitting and placing HYSD bar reinforcement in structure complete as per Drawing and Technical Specifications (DOR SS Clause 2014)	kg	414.58			

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S.N.	Descriptions of Work	Unit	Quantity	Rate, Nrs.	Rate in words(Nepali Rupees)	Amount,Nrs
6	Providing, laying and fixing 50mm dia. PVC pipe sleeve	Rm.	12			
B.2	**Flexible pavement works**					
8	Loosening, levelling, and compacting original ground supporting embankment to facilitate placement of first layer of embankment, scarified to a depth of 150 mm, mixed with water at OMC and then compacted by rolling so as to achieve dry density as per Drawing and Technical Specification (compacting orginal ground supporting embankment).(DOR SS/SP 1003,1005)	Cum	500.08			
9	Providing and laying granular sub-base on prepared surface, mixing at OMC, and compacting to achieve the desired density by mechanical means, complete as per Drawing and Technical Specifications.(DOR SS/SP 1201)	Cum	333.38			

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F/Y:083/84

S.N.	Descriptions of Work	Unit	Quantity	Rate, Nrs.	Rate in words(Nepali Rupees)	Amount,Nrs
10	Providing and laying Crusher Run Macadam on a prepared surface, spreading and mixing, watering and compacting to form a layer of base course as per Drawing and technical Specifications.(DOR SS/SP 1204)	Cum	500.08			
11	Providing and Applying Prime coat with hot bitumen (including Cutter) of grade VG 30 on the prepared surface of granular base including cleaning of road surface and spraying at specified rate by mechanical means as per the Technical Specification.(DOR SS/SP 1302)	ltr.	3000.38			
12	Providing and Applying Tack coat with hot paving grade VG 30 bitumen by mechanical means at specified rate on the prepared surface including cleaning as per the Technical Specification.(DOR SS/SP 1302)	ltr.	1666.88			
13	Providing and laying open-graded premix carpet of 20 mm thickness (manual means) composed of 13.2 mm to 5.6 mm aggregates as wearing course on a previously prepared base as per drawing an Technical Specifications. [SS-SP Clause: 1311]	Cum	66.68			

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S.N.	Descriptions of Work	Unit	Quantity	Rate, Nrs.	Rate in words(Nepali Rupees)	Amount,Nrs
14	Providing and laying seal coat sealing the voids in a bituminous surface as per Drawing and Technical Specifications. [SS-SP Clause: 1310]	Sqm	3333.75			
Total Amount (Excluding VAT & PS Item) (B)						
	VAT @ 13%					
	Total Amount (Including VAT only)					
	General Works(Provisional sum)					

Bidding Forms

This Section contains the forms which are to be completed by the Bidder and submitted as part of its Bid.

Letter of Bid

The Bidder must accomplish the Letter of Bid in its letterhead clearly showing the Bidder's complete name and address.

Date: .....

Name of the contract: .....

Invitation for Bid No.: .....

To: ***[Insert Complete name of Employer]*** .....

We, the undersigned, declare that:

(a) We have examined and have no reservations to the Bidding Documents, including Addenda issued in accordance with Instructions to Bidders (ITB) Clause 8;

(b) We offer to execute in conformity with the Bidding Documents the following Works: ***[Insert Description of the works].***

(c)The total price of our Bid, excluding any discounts offered in item (d) below is: ***[Insert one of the options below as appropriate]*** or when left blank is the Bid Price indicated in the Bill of Quantities.

Option 1, in case of single contract: Total price is: ***[insert the total price of the Bid in words and figures]***;

Or

Option 2, in case of multiple lots (contracts): (i) Total price of each lot (contracts): ***[insert the total price of each lot in words and figures]***; (ii) Total price of subject contract [say Lot1] and Lot2 [another contract] [insert the total price in words and figures]; (iii) Total price of subject contract [say Lot1]and Lot3 [another contract] ***[insert the total price in words and figures]***; Total price of subject contract [say Lot1], Lot2 [another contract], Lot3 [another contract], ***.....[insert the total price in words and figures];***

(d) The discounts offered and the methodology for their application for subject contract [single contract] are:..... [For Bidding Documents not provisioning multiple contracts]

Add following if Bidding Document provisions applicability of multiple contracts

The discounts offered and the methodology for their application for subject contract [say Lot1] and Lot2 [another contract] are:……..

The discounts offered and the methodology for their application for subject contract [say Lot1] and Lot3 [another contract] are:……..

The discounts offered and the methodology for their application for subject contract [say Lot1], Lot2 [another contract] and Lot3 [another contract],……., are:……..

[Note:

1. Formulate possible combinations depending upon the number of lots under Bidding Process and modify accordingly Paragraph (c) and (d)]

(e) Our bid shall be valid for a period of ……..***[insert validity period as specified in ITB 15.1]*** days from the date fixed for the bid submission deadline in accordance with the Bidding Documents, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;

(f) If our bid is accepted, we commit to obtain a performance security in accordance with the Bidding Document;

(g) Our firm, including any subcontractors or suppliers for any part of the Contract, have nationalities from eligible countries or any countries [insert the nationality of the Bidder, including that of all parties that comprise the Bidder if the Bidder is a consortium or association, and the nationality of each Subcontractor and Supplier];

(h) We, including any subcontractors or suppliers for any part of the contract, do not have any conflict of interest in accordance with ITB 4.3;

(i) We are not participating, as a Bidder or as a subcontractor, in more than one bid in this bidding process in accordance with ITB 4.3;

(j) Our firm, its affiliates or subsidiaries, including any Subcontractors or Suppliers for any part of the contract, has not been declared ineligible, under the Employer's country laws or official regulations or by an act of compliance with a decision of the United Nations Security Council;

(k) *[*We are not a government owned entity*]* / *[*We are a government owned entity but meet the requirements of ITB 4.5*]*; *

(l) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed;

(m) We declare that, we have not been black listed as per ITB 3.4 and no conflict of interest in the proposed procurement proceedings and we have not been punished for an offense relating to the concerned profession or business.

(n) We declare that we have not yet secured five (5) number of constructions contracts[4] (in open competitive bidding) as described in ITB Sub-Clause 4.9.

(o) We understand that you are not bound to accept the bid closest to the Average Bid Price or any other bid that you may receive; and

(p) If awarded the contract, the person named below shall act as Contractor's Representative:

(q) We agree to permit the Employer/DP or its representative to inspect our accounts and records and other documents relating to the bid submission and to have them audited by auditors appointed by the Employer.

(r) We declare that we are solely responsible for the authenticity of the documents submitted by us. The document and information submitted by us are true and correct. If any document/information given is found to be concealed at a later date, we shall accept any legal actions by the Employer.

Name: ***[insert complete name of the person signing the Bid]***.....

In the capacity of ***[insert legal capacity of person signing the Bid]***.....

Signed ***[signature of the person whose name and capacity are shown above]***.....

Duly authorized to sign the Bid for and on behalf of ***[insert complete name of the Bidder]***.....

Date ***[insert date of signing]***.....

Special Conditions of Contract

A. General	
GCC 1.1 (p)	The Employer is ***Lamahi Municipality,Lamahi Dang***
GCC 1.1 (u)	The Intended Completion Date for the whole of the Works shall be. 8 months From the Agreement.
GCC 1.1(bb) & GCC 10.1	The Project Manager is Chief Administrative Officer The Project Manager and Engineer are synonyms.
GCC 1.1 (ee)	The Site is located at. Lamahi Municipality ward no-05
GCC 1.1 (hh)	The Start Date shall be within a 1 weak From Work order .
GCC 1.1 (ll)	The Works consist of , Black top and RCC pavement Work.
GCC 2.2	Sectional Completions are: ***NA***
GCC 2.3 (i)	The following documents also form part of the Contract: ***NA***
GCC 3.1	The language of the contract is **ENGLISH/NEPALI** The law that applies to the Contract is the law of NEPAL
GCC 11.1	The Project Manager ***"may"*** delegate any of his duties and responsibilities.
GCC 12.1 (a)	The agreed electronic transmission shall be: raptiruralmunicipality@gmail.com
GCC 14.1	Schedule of other contractors: ..... ***[Insert details as appropriate].***
GCC 19.1	The minimum insurance amounts and deductibles shall be: 1. The minimum cover for loss of or damage to the Works, Plant and Materials is: **115 %** of the Contract Amount. 2. The maximum deductible for insurance of the Works and of Plant and Materials is: **1% of the sum insured.** 3. The minimum cover for loss or damage to immovable Equipment/plants is : ***100% (i.e Replacement Cost)*** 4. The maximum deductible for insurance of immovable Equipment/plant is: 1% of sum insured. 5. The minimum cover for loss of or damage to other property is: 1***00000.00*** with unlimited number of occurrences 6. The maximum deductible for insurance of other property is: **1% of sum insured** 7. The minimum cover for personal injury or death insurance i. for the Contractor's employees is that specified in the Labor act of Nepal and

	ii. for other people is *: 0.8 million* with an unlimited number of occurrences
GCC 20.1	Site Investigation Reports are: NA.
GCC 23.1	The following shall be designed by the Contractor: NA
GCC 24.2	***[Insert OHS Policy, Guideline and/or Operating Manual, if any].***
GCC 26.1	The Site Possession Date(s) shall be: ***with in a week From the Agreement.***
GCC 30.1	The place of arbitration shall be: ***N/a***
	C. Time Control
GCC 34.1	The Contractor shall submit for approval a Program for the Works within **15 days** from the date of the Letter of Acceptance.
GCC 34.3	The period between Program updates is 60 days. The amount to be withheld for late submission of an updated Program is Rs. **50,000.00**
	D. Quality Control
GCC 42.1	The Defects Liability Period is: ***365*** days.
	E. Cost Control
GCC 49.1	***8%***
GCC 53.1	The Contract ***is not*** subject to price adjustment, and the following information regarding coefficients ***does not*** apply. The coefficients and indices for adjustment of prices in Nepalese Rupees shall be as specified in the Table of Adjustment Data submitted by bidder together with the Letter of Price Bid which is approved by the Project manager and attached as Annex-1.
GCC 53.6	Base Price of Construction Materials applicable for price adjustment shall be as per the Table of Adjustment Data submitted by Bidder together with the Letter of Price Bid which is approved by the Project manager and attached as Annex-1.
GCC 53.7	The Price Adjustment amount shall be limited to a maximum of NA. percentage of the initial Contract Amount (without VAT but including PS).
GCC 54.1	The proportion of payments retained is: 5 (five) percent.
GCC 55.1	The liquidated damages for the whole of the Works are 0.05 Percent of the final Contract Price (without VAT but including PS) per day. The maximum amount of liquidated damages for the whole of the Works is 10 Percent of the final Contract Price (without VAT but including PS).
GCC 56.1	The provision of bonus ***"Not Applicable"*** in the contract.
GCC 57.1	The provision of Advance Payments ***"Applicable"*** in the contract. the Advance Payments shall be: ***20% percent of initial contract amount (without VAT but including PS)*** and shall

	be paid in two equal installments and to the Contractor. 10% After Agreement, Submitting of Insurance Policy and Work Programme Chart and next 10% will be After Start of Work.
GCC 57.3	Deductions from Payment Certificates will commence in the first certificate in which the value of works executed exceeds 30% of the Contract Price. Deduction will be at the rate of ***20%*** of the respective Monthly Interim Payment Certificate until such time as the advance payment has been repaid; provided that the advance payment shall be completely repaid prior to the end of 80 % of the approved contract price.
GCC 57.4	Recover interest on the advance amount from the Contractor should be at a rate of **10 %.**
GCC 58.1	The Performance Security amount is: 5% ***[insert amount including an additional amount based on ITB 29.5 and/or ITB 34.1 if the Employer has increased the Performance Security amount]***
G. Finishing the Contract	
GCC 71.1	The date by which operating and maintenance manuals are required is; NA
GCC 71.2	The date by which "as built" drawings are required is:***: NA*** The amount to be withheld for failing to produce "as built" drawings and/or Operating and maintenance manuals is: NA
GCC 72.3 (i)	The maximum number of days is: **200**
GCC 79.2	For GoN funded: For the purpose of Country of Origin: "all Countries"
GCC 80	The Project Manager has to obtain the specific approval of the Employer for taking any of the following actions : a. Approving subcontracting of any part of the works under General Conditions of Contract Clause 13; b. Certifying additional costs determined under General Conditions of Contract Clause 50; c. Determining start date under General Conditions of Contract Clause 1; d. Determining the extension of the intended Completion Date under General Conditions of Contract Clause 35; e. Issuing a Variation under General Conditions of Contract Clause 1 and 46, except in an emergency situation, as reasonably determined by the Project Manager; emergency situation may be defined as the situation when protective measures must be taken for the safety of life or of the works or of adjoining property. f. Adjustment of rates under General Conditions of Contract Clause 45;

Section IX: Contract Forms